City of The Highlands, Kansas

COUNCIL MEETING Minutes

April 11th, 2019, 6:00 PM Held at Nickerson City Hall, Nickerson, Ks

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**CALL TO ORDER:** Mayor Penny called the meeting to order on April 11, 2019 at 6:03 P.M.

1. **ROLL CALL:** Ken Nuss, Bonnie Teel, Mark Kerschen, Butch Neel, Dwight Gehring
2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** Led by Mo Penny
3. **APPROVAL OF MINUTES**: Minutes from 03/28/2019 – Butch Neel motion to approve. Ken Nuss second. Passed 5-0. Minutes from special meeting 04/04/2019 – Bonnie Teel motion to approve. Butch Neel second. Passed 5-0
4. **REQUESTS/PRESENTATIONS** 
   * 1. Scott and Shannon Anderson presented request for residential permit. Home would be on Wovoka Dr. Since they own two adjacent lots, they indicated they would be willing to move the structure to be in part, on both lots to accommodate the city zoning ordinance.
     2. Mike and Kelly Alger voice concern over location of shop building planned for an area across the road from them at their new home location, 9700 Par Three Dr. Both indicated their health was being impacted by worry over the impending building and the conflict. They asked the Council to find a compromise and accommodate both parties.
5. **REIMBURSEMENT REQUESTS AND INVOICES:**
   * 1. Invoice from city attorney firm; invoices for entrance sign (Map and Permit notice) presented. Dwight Gehring motion to accept and pay the total of $988.75 as presented. Butch Neel second. Passed 5-0
6. **BUSINESS:**
   * 1. Board of Zoning Appeals nominees are Peggy Williford, Herb Stange and Robert Bowman. Butch Neel motion to approve all to Board of Zoning Appeals. Dwight Gehring second. Passed 5-0
     2. AZRC member nominees are Brad Easter, Loren Frees, Kim Swafford. Tabled until two alternates are nominated per ordinance.
     3. Report on entrance sign. Completed and Installed. No further action.
     4. Road repair plan / Quotes for road repair. Cold weather prohibited action on "best bid" from last fall for repairs. Re-quote is being requested as warmer weather approaches and most cost effective plan put together. Expecting a discount by contracting more work and services. Mark Kerschen motion to fund up to $25,000 for road repair. Butch Neel second. Passed 5-0
     5. Report: Butch Neel on cost of "bat-wing mower, Landpride RC5610 with laminated tires will be $14900 at Fairview LLC. Deferred until next meeting.
     6. Surety Bond for clerk and treasurer – Council consensus to proceed with application information and receive quotes. Clerk and treasurer to fill out and submit to insurance agency.
     7. Discussion and consensus to improve and be more consistent in getting invoices and reimbursement forms to clerk for record keeping. No action record.
     8. Discuss being more diligent in following building permitting process per city zoning ordinance, No action required.
     9. Quarterly report and designated fund expenditures submitted by clerk. No action Required.
     10. Discussion of pursuing letter template and plan for zoning violations. General consensus to proceed. No further action.
     11. Discussion of pursuing process for violation warnings and subsequent citations for civil matters. General consensus to proceed. No further action.
     12. Discussion of pursuing process for violation warnings and subsequent citations for municipal matters. General consensus to proceed. No further action.
     13. Public notification of Town Hall Meeting and for city official candidate filing information was made available on FB – needs a follow up by email addresses. Bonnie Teel handed out summary plan for Town Hall Meeting.
     14. FireWise assessment and engagement in "membership" and involvement plan was discussed and consensus was to take actions as required.
     15. Report on banner/sign for entrance – still in work.
     16. List of City Clerk activities and duties handed out to Council to assist in finding a replacement at end the clerk's appointment.
     17. Dwight Gehring proposed a donation to the Nickerson "Klear Nearly Days" activities. Mark Kerschen motion to donate $250.00. Butch Neel second. Passed 5-0
   1. **ADJOURNMENT**:

Bonnie Teel motion to adjourn. Mark Kerschen second. Passed 5-0