

**ORDINANCE No 2018-06**

**AN ORDINANCE PROVIDING FOR THE SCHEDULING OF REGULAR AND SPECIAL MEETING DATES OF THE GOVERNING BODY OF THE CITY OF 'THE HIGHLANDS', KANSAS.**

Whereas a regular schedule for meetings of the city council is necessary for council members and residents to prepare for an organized participation;

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF THE HIGHLANDS;

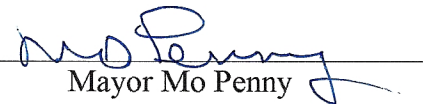
That council meetings shall be scheduled and held under the following requirements:

**SECTION 1. Schedule of Regular, Rescheduled and Special Meeting Dates.**

- (a) Regular meetings of the governing body shall be held on the second and fourth Thursdays of each month at 6:00 pm., for the purpose of conducting such business as may come before the Governing Body.
- (b) In the event the regular meeting day shall fall on any legal holiday, any day observed as a holiday by the City offices, or in conflict with a community event other event of regional or national importance, the Governing Body at a prior meeting shall motion to cancel the meeting and reschedule the date and time of the meeting to the next available day that will allow council members and the public to attend; or cancel the conflicting meeting and resume business in the next regular scheduled meeting.
- (c) A regular meeting may be cancelled by the Mayor or Acting Mayor in the event of a lack of business to be conducted, in the event of an emergency, inclement weather, lack of access to a suitable meeting place, or insufficient council attendance to constitute a quorum of council members, and may be rescheduled by the Mayor or acting Mayor.
- (d) Special meetings may be called by the mayor or acting mayor, on the written request of any three members of the Council, specifying the object and purpose of such meeting, which shall be read at the meeting and recorded in the journal of minutes of the meetings of the council.
- (e) If a regular or special meeting of the governing body is adjourned before completion of its business for that meeting, the governing body may determine and motion to adjourn and continue at a later time but prior to the next regular scheduled meeting.
- (f) If a regular meeting is cancelled or rescheduled under any of the circumstances described under Section 1. Part (b) or Part (c) of this ordinance, the council shall, in any case, meet no less than once per month as required by KSA 15-106.

**SECTION 2. Effective Date.** This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper as provided by law.


**PASSED AND APPROVED** by the Governing body of the City of The Highlands, Kansas, this 5<sup>th</sup> day of April, 2018.

  
Mayor Mo Penny

ATTEST:

  
Harley Teel, City Clerk

Approved as to form by:

  
City Attorney