

# CITY OF THE HIGHLANDS

## REGULAR COUNCIL MEETING

Monday, 6:00, December 9, 2024

Crazy Horse Sports Club, (lower level) 922 W. Crazy Horse Dr. 67502

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### Minutes

#### I. Meeting called to order

A. Welcome

B. Pledge of Allegiance

C. Roll Call of the Council

Jeff Jackson (absent), Kenny Nuss, Mark Kerschen, Christie Gardner, Lyle Foss (absent)

D. AZC—Mo Penny

E. Guests: Lacy Stone, Eric Lutz (SO liaison)

#### II. Approval of the agenda as presented/amended

Motion: Mark Kerschen    Seconded: Kenny Nuss    Motion passed

#### III. Public Comment(s): State name and address. Please limit remarks to ≤ five minutes.

Eric clarified who was the designated “key contact” for the building in case SO needed to contact someone. (Mark is the contact for the golf shop and Jason for the restaurant)

#### IV. Community Events report (Christi Gardner, Lacy Stone)

Consensus was that the event went well. There was good participation with the crafts and decorating the golf carts/cars. Firefighter Santa was busy posing with kids and pets for pictures. The parade was led by District #3’s BIG truck around the city—many residents were outside watching as the parade went past. It was noted that there were more houses decorated this year than previously. According to the tickets distributed for cookies, there were at least 80 persons in attendance. The committee is extremely grateful for the firefighters’ participation and allowing us to use their station.

#### V. Approval of draft minutes: Regular meeting, November 11, 2024

Motion: Kenny Nuss    Seconded: Mark Kerschen    Motion passed

#### VI. Reports

A. Mayor

##### 1. Letter to Trash Collection Services

The mayor shared contents of the letter she sent to both services explaining the decision not to pursue single service at this time. Both representatives have responded to the letter.

##### 2. Report on water line break—W Snokomo

The county repaired the water line break and road damage that was done. The line was broken by augers in an area that had been cleared of water lines

3. November 2025 elections

The mayor is encouraging the council to promote to our residents to get involved in city governance. Filing to run for office is in six months, June 1<sup>st</sup> at noon deadline. How to generate interest was discussed. Bring ideas to the next meeting.

4. Report of deer hunting

It has come to the mayor's attention that we have a resident shooting deer on own property and harvesting it for deer jerky. We have an ordinance that prohibits hunting and the discharge of firearms within city limits. Deputy Lutz stated it is a state statute prohibiting the discharge of firearms within a city (2163-08a) and is considered a crime. More information will be gathered.

B. Treasurer

1.. Monthly financial report

The mayor gave the report, merely noting the income and expenses. More detailed information will be provided at the next meeting when we discuss year-end financials.

2. Resolution to move funds from general fund to capital improvement line

Discussion deferred to the next council meeting.

3. Approval of invoices:

a. Sign Source--\$100.00

b. PoweredbyMe--\$3,330.00

c. Payment for attorney services--\$940.00

d. CJ Products \$397.00, reimbursement to Jeff Jackson

e. Omegaflag&pole \$1,270.90, reimbursement to Brad Easter

Motion to approve invoices a-e: Christie Gardner, Seconded by Mark Kerschen

Motion passed

f. Payment to Todd Perry, electrical work at the entrance-- \$\_\_\_\_

g. Reno County property tax Wildwood Dr-- \$25.36 and \$123.26

Discussion: Approval of invoices f & g deferred

h. Reno County Utilities --\$44.46

i. Bubbles and Brew--\$144.00

Motion to approve invoices h & i Kenny Nuss, seconded by Mark Kerschen

Motion passed.

j. FYI--Ark Valley Electric \$107.41 (automatic bank payment)

C. AZC

1. Status of road repairs—tarring

Road repairs completed for this year. Tarring was also done on the area that was repaired by the county on Snokomo.

2. Winter road maintenance-- Snow removal contract

Discussion: The council members present preferred to make a decision on the contract at a time when a full council is present. Deferred to next council meeting.

**VII. New Business**

A. Discussion regarding ordinance codification and website.

The consensus was that we have grown as a city and that we are ready for a website redesign and the codification of our ordinances.

Motion to approve contract with MunicipalOne for website redesign.

Motion: Mark Kerschen, Seconded: Kenny Nuss, Motion passed

Motion to approve contract with Ranson Financial Group to proceed with codification of ordinances

Motion: Mark Kerschen, Seconded: Kenny Nuss, Motion passed

B. Ordinances:

1. Ordinances ready for final approval by council

a. Draft Ordinance NO. 2024-32 Short Term Rentals

Discussion: Only one resident submitted a comment for clarification.

Motion to accept Ordinance NO 2024-32 Christie Gardner, Seconded: Kenny Nuss, motion passed.

b. Draft Ordinance NO. 2024-33 Signs within the city

Discussion: No comments submitted via the website.

Motion to accept Ordinance NO. 2024-33 Kenny Nuss, seconded: Christie Garner, Motion passed.

C. Discussion regarding houses for sale, lots for sale/or vacant, and Ordinance NO. 2024-31  
Deferred for future meeting

D. Salary for city clerk (ordinance revision, NO 2020-16)

Mayor reported on conversations with city's attorney. Mr. Tremaine stated that the way the current ordinance is written, the governing body has the authority to adjust the salary as deemed appropriate. There is no need to rewrite/revise the ordinance.  
Action deferred at this time.

E. Number of signs in the entrance

Discussion: There are four sign posts with a total of eight signs, it presents a cluttered appearance. The council recommends 1)removal of the signs on the first post (Speed Zone Ahead and Neighborhood Watch) to be replaced with the 30 mph speed limit sign. 2)Move the golf cart symbol sign to be placed beneath the directional sign "golf course" ahead. 3)Move the blue sign regarding no parking in the ROW to another area in the city. 4)Place

the No Hunting sign to another area, location of #3 & 4 TBD. These actions would result in two posts with three signs.

Final decision to be determined at the next council meeting.

## **VIII. Unfinished Business**

### **A. ROW update**

#### **1. Tree trimming efforts**

Discussion: Kenny reported that residents continue to work on clean-up and to contact him with questions.

#### **2. Country Club Plaza ROW cleanup of Common Area**

Discussion: Deferred at this time.

### **B. Violations/complaints**

#### **1. Mailbox post at 1307 Dull Knife Drive**

Discussion: Mo volunteered to visit with the postmaster.

#### **2. Removal of tree and water tank on Rick Wooley's property**

Discussion: After a brief discussion, action deferred at this time.

#### **3. Status of Chris Brown's violations**

Discussion: Fence has been removed but has not made any contact with the mayor regarding the color of the secondary structure. Mo will follow up with Chris.

### **C. Status of NW exit project**

Nothing to report at this time, communication is occurring with survey company and engineer.

## **IX. As may arise**

A. Kenny reported that the Welcoming Group is greeting new residents and that the new directory is being compiled. He will start soliciting sponsors in January.

B. The question arose regarding the purchase of items without council approval. Do we need to establish a certain dollar amount as a guideline?

## **X. Dates for next City Council Meeting**

### **A. December 23, 2024**

Motion made by Mark Kerschen to change the council meeting from December 23<sup>rd</sup> to December 16<sup>th</sup> because of the holidays and the need to complete year-end financials.

Seconded by Kenny Nuss. Motion passed

### **B. January 13, 2025**

## **XI. Motion to Adjourn**

Motion: Mark Kerschen, Seconded: Christie Gardner, Motion passed.

### 2024 Goals

1. Prepare a northwest exit
2. Initiate Monroe Street drainage in collaboration with township
3. Re-establish drainage to pond from Wovoka and Wildwood
4. Continue with ROW/drainage and lot maintenance work
5. Continue with road repairs

### 2023 Goals continued from 2022 Goals

1. Develop long-term plans for roads (obtain estimate from civil engineer)(completed)
2. Identify what needs to be done with roads this year (short term)(completed)
3. Identify drainage concerns
4. Establish Parks & Recreation volunteer group  
(completed)
5. Continue with vacant lot clean-up

2021 goals: Road repairs, vacant lot clean-up, signage [completed], future drainage concerns.